



## **Board of Directors Meeting**

### **Minutes**

**Sept. 24<sup>th</sup>, 2014**

**Dalhousie University, Halifax**

#### **Present:**

- Chair: Jamie Lamb (President and Acting Secretary)
- Randy Comeau (VP Mountain Bike Competition)
- Aaron Perrott (VP BMX)
- Kaarin Tae (Registrar)
- Zach Steinman (VP Road Competition)
- Keith Croucher (VP Mountain Bike Trails and Off-Road Advocacy)
- Martin Austin (Events Coordinator)
- Susanna Fuller (VP Roads, Education, Bikeways, and Advocacy)
- Kimberly Hoffman (Treasurer)
- Ben Buckwold (*ex officio*) (Director of Bikeways and Blueroute Implementation)

#### **Agenda:**

1. consideration of beginning financial tracking with SNS
2. consideration of MEC sponsorship proposal re member contact
3. Bike Summit discussion
4. state of Can-Bike and moving forward
5. discussion of the awards banquet (brief)
6. discussion of insurance for recreational clubs
7. sector updates

**Called to order at 6:45; agenda unanimously accepted as proposed.**

#### **1. Consideration of beginning financial tracking with Sport NS (Susanna)**

- REBA has considerable income, would like better and live tracking. SNS does tax returns, charges \$33h (roughly 1-4h/month) + upfront charge for initial setup. Likely \$600-\$1000 year.
- Would cover all finances, providing a monthly report. Every sector would have a ledger.

- Jamie asked about what the position of treasurer would look like should we approve this motion: Susanna commented that the treasurer would be the financial liaison.
- Would attest to our finances, but couldn't actually perform a professional audit.
- Martin notes that 5% of our incoming grant money goes the general account for administration. Susanna comments that this is exactly what that money should be for.
- In the face of Kimberly's concern about what will be left of the position of Treasure, Kaarin notes that issuing remittances to clubs and writing annual reports will still be up to the Treasurer.
- Jamie noted that the position of Treasurer won't be "hollowed out"; rather the Treasurer will be accompanied by a "paid assistant".
- Ben noted that providing a full picture of our broader finances is impossible at most times, requiring much analysis before each AGM; it's advisable that we have the ability to take a snapshot of our entire finances at any time from the perspective of securing more grant funding.
- **Motion:** Randy motions that we hire Sport Nova Scotia's Accounting Services, at the expense of up to \$1000 yearly. Seconded by Keith.
- **Vote: passed** 7-1 in favour; Kimberly against.

## 2. Consideration of MEC sponsorship proposal re member contact (Ben)

- REBA is looking for funds to further develop the NS bicycle route maps they're developing. Mountain Equipment Co-op is interested in sponsoring, but would like access to our membership contact list and our social networks. Ben would like clarification on how BNS would like to work with sponsors generally, in this regard.
- Martin noted that the frequency of the advertising would be an issue.
- Randy noted that the competition scene and much of recreational cycling is built on small businesses, many of which are in close competition with MEC.
- Kaarin noted that we'd have an administrative headache to deal with in terms of calculating proportional sponsorships for other bike shops and businesses.
- Kaarin notes that the organizational membership draft policy is basically stuck on this issue (direct to membership advertising).
- Susanna, Keith, and Kaarin are going to draft a policy on sponsorship.
- **Motion:** Susanna moves that we maintain the status quo on direct advertising, Randy seconds.
- **Vote: passed** unanimously.

### 3. Bike Summit discussion (Ben)

- October 17-18<sup>th</sup>. North-end library and YMCA on Gottingen street.
- Guest speakers; panel discussions; HRM planning staff.
- This year will see a discussion on mountain biking and trail development. Lawrence Plug will give a presentation leading into a discussion on the future of mountain biking in NS.
- Ben would like more mountain bikers to come out to the event! Most of the audience members at the summit are active living coordinators and municipal staff—less-so serious cyclists.
- Link is on the BNS site: <http://nsbikesummit.wordpress.com>
- BNS is managing registration for the summit using EventBrite. Ben is setting up a PayPal account (deposit only) for like events in the future. (See the below section re email votes.)

### 4. Status of Can-Bike and REBA (Jamie)

- Can-Bike would like administrative support and space on the BNS site.
- Jamie will try and organize someone to spearhead this and get someone representing Can-Bike at the REBA/BNS level.

### 5. Awards Banquet (Iola and Jamie)

- Jamie highlighted Iola's points (raised in a Board email today) about expanding the awards banquet to cover all of our activities.
- Kimberly noted that the purpose of the banquet has long been to recognize the winners of the points series.
- Martin noted that we just barely cover everything we do now in our allotted time.
- Keith thinks that most people will gloss over and find little excitement in ever more awards.
- **Motion:** Kaarin motions that we leave broader cycling scene awards to the AGM (perhaps increasing AGM appeal) and leave the banquet for competition. Randy 2nds.
- **Vote:** motion passed unanimously.

### 6. Discussion of Oasis recreational insurance (Ben)

- Similar to IMBA's insurance but for BNS-affiliated recreational clubs.
- Long been a discussion item since the 2013 AGM, now approaching implementation.
- Would allow a new category of BNS member, insured for recreational purposes.
- **Motion:** Keith moves to approve Ben's request to get this Oasis insurance off the ground and amend the Bylaws (if necessary) to include a new category of membership for approval at the AGM. Kaarin seconds.

- **Vote:** motion passed unanimously.
- Ben notes that PayPal registration will streamline registration of purely recreational members.

## **SECTOR UPDATES**

### **7. Mountain Bike Competition (Randy)**

- Smooth race season (7 races) with a new venue (Reservoir Park, Wolfville) plus a good variety of events with DH and Enduro.
- Lots of questions fielded on insurance and age limits in younger categories. Will need to ensure clarity for 2015.
- Geoff O'Tool did the points series calculation (thank you, Geoff!). Official adoption is still pending as they are some corrections to be made.
- Organizers should know (and will be made more aware of this in 2015) that they can hold awards with only the top-3 finishers having been determined. Full results often hold up the closing of proceedings. They're a nice to have before everyone heads home, but not a necessity.
- Need to more widely publicize the youth DH category document.

### **8. Road Competition (Zach)**

- Zach is pleased with record numbers in the early-season events.
- Unfortunate to see events cancelled late in the year.
- Much headache with results. On track to being straightened out for next season with certain ambitious (and much appreciated) commissaires getting more familiar with the timing system.
- Updated female categories mid-season to reflect rider preferences, generally received a good response.
- Need to integrate cyclocross for 2015.
- Lots of desire for cloth numbers for next season; will be investigated.

### **9. BMX (Aaron)**

- Aaron is pleased to report that the EPBMX momentum seems to be increasing, after having stalled with the last municipal election.

### **10. Events Coordinator (Martin)**

- A less-than-smooth season has Martin now dealing with the advent of cyclocross' popularity and current unsanctioned status. Will be tough to balance enthusiasm for early 'cross with late-season mountain bike organizers.
- Kaarin notes that for 2015 sanction application and payment will be done online, and Martin adds that payment will be required before date confirmation, as has been past practice.

## 11. Registrar (Kaarin)

- Little to report on the registration and membership front this time of the year, but dealing with One Event Memberships and the forwarding of the associated fees to Cycling Canada.

## 12. Mountain Bike Trails and Off-Road Advocacy (Keith)

- Communications continuing with HRM water re Spider Lake
- Working with MacIntosh Run and the city; final trail draft is being presented on October 15<sup>th</sup> at the Cpt. William Spry Centre in Spryfield. Promotional material will be on the BNS site when available.
- Supported the Spryfield Harvest Festival a bike and mountain bike skills clinic. 13 kids participated and good contacts were made, but there was an unknown conflict with the Michelin Junior Bike event in the Halifax Commons.
- Long Lake Provincial Park meeting attended regarding development of a parking lot and designated trail loop in Long Lake, following NW Arm Dr. South and around Withrod Lake. An MLA is proposing that a crusher-dust trail be developed, though some “natural tread” (read: singletrack) is also in the design plan.
- Will renew efforts with the 5 Bridges Wilderness to ensure access for bikes.
- T-shirt and brochure design will perhaps be a winter project.
- IMBA trail building and managing books have arrived and will be given out at MTBORA functions.

## 12. Treasurer (Kimberley)

- Kimberley looked into whether we could be considered a charitable organization: unlikely, as the *Income Tax Act* says organizations that support sport are not charitable.

## 13. Athlete and Coaching Development (Simon Myatt, via email)

- Cyclesmith Junior Racing Team projects to 2 Quebec Cup Races and the MTB Nationals.
- Road nationals with Edward and Liam.
- L'Abitibi with Edward and Liam.
- Bike Monkey Quebec Cup MTB project.
- Cyclesmith short track series
- Bike Monkey/Hub Cycle shorttrack racing series projects.
- Bicycles Plus junior crit on the Oval.
- 3 coaching courses.

- Assisted with Sport Centre Atlantic funding opportunities for Edwards (Worlds), Lespy (MTB world cups), and Garret (Tour of Alberta and GP's of Quebec and Montreal)

### **13. President (Jamie)**

- Youth Participation in Gravity Events Policy developed in August, in conjunction with Cycling Canada. An exception carved out for U-17 category riders despite the UCI not recognizing them as an official category in gravity events.
- Approved our administrator's (Sarah Wood) cost of living increase in conjunction with other recreation partners (parties to Sarah's contract). Sarah's salary will increase 1.012% as of Sept 26<sup>th</sup>.
- Kimberley will be representing BNS at Cycling Canada's AGM in Milton, ON, from October 24-26<sup>th</sup>. (Thank you, Kim!)

### **EMAIL VOTES SINCE LAST MEETING**

- Sept 4<sup>th</sup>: Keith's (MTBORA) moved to support a community mountain bike skills camp for kids in conjunction with the MacIntosh Run Watershed Association and the community of Spryfield/HRM. Money will come from Simon's Athlete Dev budget. Unanimous approval.
- Sept 17<sup>th</sup>: Susanna (REBA) moved that we support Ben's initiative to create a deposits-only PayPal account for BNS to streamline registration for BNS supported events (and even membership). Unanimous approval.

### **12. Keith motioned to adjourn at 8:55**

- seconded by Martin, unanimously approved.